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COUNTY COUNCIL OF BEAUFORT COUNTY

FINANCE DEPARTMENT Post Office Drawer 1228

Beaufort, South Carolina 29901-1228

June 3, 2015

April 2015 Parks and Leisure Services Financials Narrative and Analysis

The PALS's General Fund is on track with the fiscal year 2015 budget. Expenditures are currently at 80% of budget, which is below the expected 83% of the tenth month of the fiscal year. It should be noted that PALS has some expenditures that are not evenly used over the fiscal year.

Similar to expenditures, PALS revenues occur more on a seasonal basis. PALS general fund revenues have reached 101% of budget as of April 30, 2015.

PALS impact fees are restricted to the area in which they are generated. The Bluffton PALS impact fees fund has the largest fund balance since this area has experienced significant growth over the years, but there are plans to spend these funds in the near future. The Bluffton PALS impact fees transferred over \$500,000 to Beaufort County debt service funds based on their portion of debt related to previously constructed capital projects in Bluffton. It should be noted that the St. Helena PALS impact fees have been fully encumbered with purchase orders associated with work on Wesley Felix Park.

Respectively submitted by,

- K. E

Alan R. Eisenman, CPA

102 Industrial Village Road, Building 2, Beaufort, SC 29906

UNAUDITED AND PRELIMINARY BEAUFORT COUNTY, SOUTH CAROLINA SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET (GAAP BASIS) AND ACTUAL PARKS AND LEISURE SERVICES For the Period Ending April 30, 2015

					Annual	Annual	Year to Date
	Original	Revised	Year to		Variance	Percent	Variance
	Annual	Annual	Date		Positive	of	Positive
_	Budget	Budget	Budget	Actual	(Negative)	Budget	(Negative)
Revenues							
Special Events	500	500	417	25	(475)	5%	(392)
After School	66,000	66,000	55,000	89,090	23,090	135%	34,090
Late Fees	-	-	-	13,120	13,120	100%	13,120
Cheerleading	3,891	3,891	3,243	3,940	49	101%	697
Property Rentals	30,560	30,560	25,467	39,178	8,618	128%	13,711
Youth Soccer	124,316	124,316	103,597	127,010	2,694	102%	23,413
Youth Baseball	22,485	22,485	18,738	27,731	5,246	123%	8,993
Youth Football	24,606	24,606	20,505	20,590	(4,016)	84%	85
Youth Basketball	47,495	47,495	39,579	48,995	1,500	103%	9,416
Youth Softball	5,970	5,970	4,975	5,551	(419)	93%	576
Athletic Fees- Sponsorships	10,000	10,000	8,333	13,903	3,903	139%	5,570
Youth Flag Football	5,100	5,100	4,250	10,214	5,114	200%	5,964
Youth Lacrosse	-	-	-	2,770	2,770	100%	2,770
Adult Softball	12,815	12,815	10,679	21,450	8,635	167%	10,771
Adult Basketball	1,070	1,070	892	-	(1,070)	0%	(892)
Summer Camp Fees	155,000	155,000	129,167	91,818	(63,182)	59%	(37,349)
Intercession Fees	6,000	6,000	5,000	6,405	405	107%	1,405
Pool Admissions	25,000	25,000	20,833	36,696	11,696	147%	15,863
Aquatic Rentals	8,500	8,500	7,083	10,277	1,777	121%	3,194
Swimming Lessons Fees	6,000	6,000	5,000	16,179	10,179	270%	11,179
Tennis	-	-	-	4,770	4,770	100%	4,770
Miscellaneous	-	-	-	1,719	1,719	100%	1,719
Donations	-	-	-	35	35	100%	35
T-Shirt Sales	-	-	-	420	420	100%	420
Center Admissions	1,100	1,100	917	1,112	12	101%	195
Credit Card Convenience Fees	-	-	-	5,780	5,780	100%	5,780
Discounts and Refunds	-		-	(35,125)	(35,125)	<u>-100%</u>	(35,125)
Total Revenues	556,408	556,408	463,675	563,653	7,245	<u>101%</u>	99,978

Expenditures Central Administration Personnel Purchased Services Supplies Summer Program	Original Annual Budget 192,410 150,100 13,560 356,070	Revised Annual Budget 192,410 150,100 13,560 356,070	Year to Date Budget 160,342 125,083 11,300 296,725	Actual 212,176 121,897 15,194 349,267	Variance Positive (Negative) (19,766) 28,203 (1,634) 6,803	Percent of Budget 110% 81% <u>112%</u> <u>98%</u>	Year to Date Variance Positive (Negative) (51,834) 3,186 (3,894) (52,542)
Personnel Purchased Services Supplies	144,631 - - 11,200 155,831	144,631 - <u>11,200</u> 155,831	120,526 - 9,333 	147,771 1,701 <u>5,718</u> 155,190	(3,140) (1,701) <u>5,482</u> 641	102% 100% <u>51%</u> <u>100%</u>	(27,245) (1,701) <u>3,615</u> (25,331)
Aquatics Program Personnel Purchased Services Supplies	741,338 242,750 18,700 1,002,788	741,338 242,750 18,700 1,002,788	617,782 202,292 15,583 835,657	579,605 191,675 21,137 792,417	161,733 51,075 (2,437) 210,371	78% 79% <u>113%</u> <u>79%</u>	38,177 10,617 (5,554) 43,240
Hilton Head Programs Direct Subsidies	<u> 140,000</u> 140,000	<u> 140,000</u> 140,000	116,667 116,667	140,000 140,000	<u> </u>	<u>100%</u> <u>100%</u>	(23,333) (23,333)
Bluffton Programs Purchased Services Supplies	82,000 <u>74,400</u> 156,400	82,000 <u>74,400</u> 156,400	68,333 62,000 130,333	54,888 49,956 104,844	27,112 24,444 51,556	67% <u>67%</u> <u>67%</u>	13,445 <u>12,044</u> 25,489
Athletic Programs Personnel Purchased Services Supplies	286,180 458,975 69,900 815,055	286,180 458,975 69,900 815,055	238,483 382,479 58,250 679,212	146,862 317,399 	139,318 141,576 <u>44,747</u> <u>325,641</u>	51% 69% <u>36%</u> <u>60%</u>	91,621 65,080 <u>33,097</u> 189,798
Recreation Centers Personnel Purchased Services Supplies Capital	271,477 196,270 24,401 - 492,148	271,477 196,270 24,401 - 492,148	226,231 163,558 20,334 - 410,123	209,613 210,383 11,812 22,788 454,596	61,864 (14,113) 12,589 (22,788) 37,552	77% 107% 48% <u>-100%</u> <u>92%</u>	16,618 (46,825) 8,522 (22,788) (44,473)
PALS Personnel Benefits Personnel	429,492	429,492	357,910	357,910	71,582	<u>83%</u>	
Total Expenditures Net Expenditures	3,547,784	3,547,784	2,956,486	2,843,638	704,146	<u>80%</u> <u>76%</u>	(12,848
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UNAUDITED AND PRELIMINARY BEAUFORT COUNTY, SOUTH CAROLINA SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET (GAAP BASIS) AND ACTUAL PARKS AND LEISURE SERVICES For the Period Ending April 30, 2014

				Variance	Percent
	Original	Revised		Positive	of
Barran	Budget	Budget	Actual	(Negative)	Budget
Revenues	0 500	0 500		(0.000)	0 001
Special Events	2,500	2,500	500	(2,000)	
After School	54,000	54,000	82,205	28,205	152%
Late Fees	17,000	17,000	15,250	(1,750)	
Cheerleading	5,250	5,250	3,891	(1,359)	
Property Rentals	31,000	31,250	37,960	6,710	121%
Youth Soccer	130,000	130,000	135,446	5,446	104%
Youth Baseball	35,000	35,000	26,385	(8,615)	
Youth Football	24,700	24,700	24,806	106	100%
Youth Basketball	50,000	50,000	47,495	(2,505)	95%
Youth Softball	1,000	1,000	7,050	6,050	705%
Youth Lacrosse	-	-	2,995	2,995	100%
Athletic Fees- Sponsorships	15,000	15,000	12,501	(2,499)	83%
Youth Flag Football	2,000	2,000	5,100	3,100	255%
Adult Softball	25,000	25,000	26,365	1,365	105%
Adult Basketball	2,500	2,500	1,070	(1,430)	43%
Summer Camp Fees	120,000	120,000	117,722	(2,278)	98%
Intercession Fees	10,500	10,500	7,366	(3,134)	70%
Pool Admissions	25,500	25,500	33,279	7,779	131%
Aquatic Rentals	9,000	9,000	8,002	(998)	89%
Aquatic Contract Programs	4,000	4,000	-	(4,000)	0%
Swimming Lessons Fees	9,000	9,000	8,545	(455)	95%
Tennis	-	-	2,300	2,300	100%
Miscellaneous	-	-	2,507	2,507	100%
Donations	-	-	. 8	. 8	100%
Video Reimbursements	-	-	15	15	100%
T-Shirt Sales	-	-	755	755	100%
Center Admissions	1,200	1,200	1,462	262	122%
Credit Card Convenience Fees	-	-	4,623	4,623	100%
Discounts and Refunds	-	-	(37,145)	(37,145)	
Total Revenues	574,150	574,400	578,458	4,058	101%
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Expenditures	Original Budget	Revised Budget	Actual	Variance Positive (Negative)	Percen of Budge
Central Administration	Budgot	Budgot	/ lotual	(Hoganio)	Buugo
Personnel	190,829	190,829	152,986	37,843	80%
Purchased Services	98,396	98,396	125,827	(27,431)	128%
Supplies	10,960	10,960	12,901	(1,941)	118%
Capital	-	-	66,699	(66,699)	100%
	300,185	300,185	358,413	(58,228)	119%
Summer Program					
Personnel	97,000	97,000	129,977	(32,977)	134%
Purchased Services	-	-	2,153	(2,153)	100%
Supplies	10,500	10,500	241	10,259	<u>2%</u>
	107,500	107,500	132,371	(24,871)	<u>123%</u>
Aquatics Program					
Personnel	778,576	778,576	618,464	160,112	79%
Purchased Services	231,431	231,431	229,910	1,521	99%
Supplies	19,000	19,000	21,187	(2,187)	112%
Direct Subsidies	60,000	135,000	135,000		<u>100%</u>
	1,089,007	1,164,007	1,004,561	159,446	<u>86%</u>
Hilton Head Programs					
Direct Subsidies	80,000	80,000	80,000		<u>100%</u>
	80,000	80,000	80,000		<u>100%</u>
Bluffton Programs					
Purchased Services	74,000	74,000	62,275	11,725	84%
Supplies	72,010	72,010	48,992	23,018	<u>68%</u>
	146,010	146,010	111,267	34,743	<u>76%</u>
Athletic Programs					
Personnel	427,940	427,940	233,626	194,314	55%
Purchased Services	526,130	526,130	307,715	218,415	58%
Supplies	70,800	70,800	44,108	26,692	<u>62%</u>
	1,024,870	1,024,870	585,449	439,421	<u>57%</u>
Recreation Centers					
Personnel	272,621	272,621	209,462	63,159	77%
Purchased Services	220,704	220,704	187,107	33,597	85%
Supplies	21,700	21,700	23,009	(1,309)	<u>106%</u>
	515,025	515,025	419,578	95,447	<u>81%</u>
PALS Personnel Benefits					
Personnel	251,641	251,641	209,701	41,940	83%
Total Expenditures	3,514,238	3,589,238	2,901,340	645,958	<u>81%</u>

UNAUDITED AND PRELIMINARY BEAUFORT COUNTY, SOUTH CAROLINA COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS - PARKS AND LEISURE SERVICES April 30, 2015

	PALS Capital Program	PALS Impact Fees	Summer Nutrition Program Grants	Special Events	Total
<u>ASSETS</u> Equity in Pooled Cash and Investments Receivables, Net Total Assets	\$ 89,616 - <u>89,616</u>	\$ 3,095,733 3,095,733	\$ 3,648 - 3,648	\$125,190 _125,190	\$ 3,314,187 <u>3,314,187</u>
LIABILITIES AND FUND EQUITY Liabilities Accounts Payable Accrued Payroll Total Liabilities	\$ - 	\$ - - -	\$ 1,091 594 1,685	\$ 1,407 1,407	\$ 2,498 594 3,092
FUND BALANCE Reserved for Encumbrances Reserved for Special Revenue Funds	- 89,616 89,616	1,171,024 1,924,709 3,095,733	1,963 1,963	123,783 123,783	1,171,024 2,140,071 3,311,095
Total Liabilities and Fund Balance	<u>\$ 89,616</u>	\$ 3,095,733	<u>\$ 3,648</u>	\$125,190	\$ 3,314,187

UNAUDITED AND PRELIMINARY BEAUFORT COUNTY, SOUTH CAROLINA COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS - PARKS AND LEISURE SERVICES For the Period Ending April 30, 2015

	PA	LS Capital Progr	am
	Budget	Actual	Variance Positive (Negative)
Revenues			
Charge for Services- \$5 Fee	<u>\$</u> -	<u>\$ 24,927</u>	<u>\$ 24,927</u>
Total Revenues	<u> </u>	24,927	24,927
Expenditures Other		<u> </u>	<u> </u>
Total Expenditures			
Excess of Revenues Over (Under) Expenditures	-	24,927	24,927
Fund Balance at Beginning of Year	64,689	64,689	<u> </u>
Fund Balance at End of Year	\$ 64,689	\$ 89,616	\$ 24,927

	P	ALS Impact Fee	S
	Budget	Actual	Variance Positive (Negative)
Revenues Licenses and Permits Interest	\$ 650,000 2,000	\$ 845,308 	\$ 195,308 (2,000)
Total Revenues	\$ 652,000	\$ 845,308	<u>\$ 193,308</u>
Expenditures Purchased Services Capital Total Expenditures	60,055 471,500 \$ 531,555	60,055 <u>337,216</u> \$ 397,271	<u>134,284</u> \$ 134,284
Excess of Revenues Over (Under) Expenditures	\$ 120,445	\$ 448,037	\$ 327,592
Other Financing Sources (Uses) Transfers Out to Debt Service Funds Total Other Financing Sources (Uses)	<u>\$-</u> \$-	\$516,085 \$516,085	\$ 516,085 \$ 516,085
Net Change in Fund Balance	\$ 120,445	\$ (68,048)	\$ 843,677
Fund Balance at Beginning of Year	<u>\$ 3,163,781</u>	<u>\$ 3,163,781</u>	<u>\$ -</u>
Fund Balance at End of Year	\$ 3,284,226	\$ 3,095,733	\$ 843,677

	Summer	Nutrition Program	
Revenues	Budget	Actual	Variance Positive (Negative)
Intergovernmental	\$ 400,000	\$ 250,277	\$ (149,723)
Total Revenues	400,000	250,277	(149,723)
Expenditures Personnel	77,058	38.233	38,825
Purchased Services	321,742	231,736	90,006
Total Expenditures	400,000	270,396	129,604
Excess of Revenues Over (Under) Expenditures	-	(20,119)	(20,119)
Fund Balance at Beginning of Year	22,082	22,082	
Fund Balance at End of Year	\$ 22,082	<u>\$ 1,963</u>	<u>\$ (20,119)</u>

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UNAUDITED AND PRELIMINARY BEAUFORT COUNTY, SOUTH CAROLINA COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS - PARKS AND LEISURE SERVICES For the Period Ending April 30, 2015

		Special Events	
Revenues	Budget	Actual	Variance Positive (Negative)
Charge for Services	\$-	\$ 93,334	\$ 93,334
Total Revenues	-	93,334	93,334
Purchased Services Supplies Total Expenditures	- - 	13,861 11,731 25,592	13,861 11,731 25,592
Excess of Revenues Over (Under) Expenditures	-	67,742	118,926
Fund Balance at Beginning of Year	56,041	56,041	
Fund Balance at End of Year	\$ 56,041	\$ 123,783	<u>\$ 118,926</u>

		Total	
	Budget	Actual	Variance Positive (Negative)
Revenues Licenses and Permits Charge for Services Intergovernmental Interest Total Revenues	\$ 650,000 - 400,000 2,000 1,052,000	\$ 845,308 118,261 250,277 - 1,213,846	\$ 195,308 118,261 (149,723) (2,000) 161,846
Expenditures Cultural and Recreation			
Personnel Purchased Services Supplies	77,058 321,742 1,200	38,233 305,652 12,158	38,825 16,090 (10,958)
Capital Total Expenditures	471,500 871,500	<u>337,216</u> 693,259	134,284 178,241
Excess of Revenues Over (Under) Expenditures	180,500	520,587	340,087
Other Financing Sources (Uses) Transfers Out Total Other Financing Sources (Uses)	<u> </u>	516,085 516,085	516,085 516,085
Net Change in Fund Balance	180,500	4,502	856,172
Fund Balance at Beginning of Year	3,306,593	3,306,593	
Fund Balance at End of Year	<u>\$ 3,487,093</u>	\$ 3,311,095	\$ 856,172

Beaufort County PALS Impact Fees For period ending April 30, 2015 - Unaudited and Preliminary

	Daufuakia	Bluffton	Bort Boyal		St. Holono	Total
Beginning Fund Balance	Daufuskie 483	2,309,011	Port Royal 4,433	Ladys Island 29,503	St. Helena 820,351	Total 3,163,781
					,	, ,
Revenues		704 070	4 0 0 0		40.040	0.45.000
Licenses and Permits	-	791,273	4,368	30,028	19,640	845,309
Interest		- 791,273	4,368	- 30,028	- 19,640	- 845,309
Expenditures Purchased Services						
Island Packet	(133)	-	-	-	(138)	(271)
Accurate Reproductions	(696)	-	-	-	(1,206)	(1,902)
CDDC, LLC	-	-	-	-	(4,780)	(4,780)
Beaufort Engineering Services	-	-	-	-	(1,666)	(1,666)
JOCO Construction	-	-	-	-	(7,500)	(7,500)
Atlas Surveying Inc.	-	(13,500)	-	-	-	(13,500)
UPS	-	(45)	-	-	-	(45)
Capital						
Beaufort Engineering Services	-	-	-	-	(1,350)	(1,350)
BJWSA	-	-	-	-	(340)	(340)
Southern Tree Services, Inc.	-		-	-	(550)	(550)
Carolina Engineering Consultants	-	(4,364)	-	-	-	(4,364)
Mashburn Construction Co.	-	(67,054)	-	-	-	(67,054)
SC DHEC	-	(1,330)	-	-	(150)	(1,480)
Town of Bluffton	-	(1,000)	-	-	-	(1,000)
Conestoga-Rovers & Associates, Inc.	-	(4,400)	-	-	-	(4,400)
Accurate Reproductions	-	-	-	-	(7)	(7)
Postage	-	-	-	-	(40)	(40)
Whitaker Laboratory	-	-	-	-	(1,341)	(1,341)
MUSCO Sports Lighting, Inc.	-	-	-	-	(178,495)	(178,495)
JOCO Construction	-	-	-	-	(91,900)	(91,900)
Graybar Fence Company	-	-	-	-	(1,540)	(1,540)
Pinckney Well Drilling and Water	-	-	-	-	(13,655)	(13,655)
Signs Now	-	-	-	-	(90)	(90)
Transfers					. ,	
Transfer to Beaufort County Debt Service Fund	- 1	(224,384)	-	-	-	(224,384)
Transfer to Bluffton TIF Debt Service Fund	-	(291,701)	-	-	-	(291,701)
	(829)	(607,778)	-	-	(304,748)	(397,270)
Total Revenues	-	791,273	4,368	30,028	19,640	845,309
Total Expenditures	(829)	(607,778)	-		(304,748)	(913,355)
Net Revenues (Expenditures)	(829)	183,495	4,368	30,028	(285,108)	(68,046)
Encumbered Portion of Fund Balance	-	627,388	1,750	-	541,886	1,171,024
Unencumbered Portion of Fund Balance	(346)	1,865,118	7,051	59,531	(6,643)	1,924,711
Ending Fund Balance	(346)	2,492,506	8,801	59,531	535,243	3,095,735